

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## *Our Mission*

*The Wyomissing Area School District, in partnership with parents and community, is committed to:*

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21<sup>st</sup> century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

### Board of School Directors

Mrs. Michelle M. Davis, President  
Mr. Gregory L. Portner, Vice President  
Mr. Lawrence A. Fitzgerald, Treasurer  
Mrs. Carolyn M. Bamberger  
Mrs. Angel L. Helm  
Mr. John A. Larkin  
Scott C. Painter, Esq.  
Mrs. Lynn T. Sakmann  
Mrs. Anne P. Seltzer

### Non Members

Mrs. Corinne D. Mason, Board Secretary  
Mrs. Julia Vicente, Dir. of Elem. & Sec. Education

### Ex Officio Member

Mr. David P. Krem, Superintendent

## **SCHOOL BOARD MEETING**

Monday, August 22, 2011 – 7:00 P.M.  
Community Board Room

- I. **Call to Order – Mrs. Michelle Davis, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Davis**
- III. **Announcement of Recording by the Public – Mrs. Davis**
- IV. **Roll Call – Mrs. Mason**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
  - Technology Committee – Tuesday, September 6, 2011, 3:30 p.m.
  - Personnel/Policy Committee Meeting – Tuesday, September 6, 2011, 5:00 p.m.
  - Curriculum Committee – Wednesday, September 7, 2011, 4:30 p.m.
  - Finance/Facilities Committee – Monday, September 12, 2011, 11:30 a.m.
  - School Board Meeting with Committee Reports – Monday, September 12, 2011, 6:00 p.m.
  - School Board Meeting – Monday, September 26, 2011, 7:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.
- VI. **Public Comment – Mrs. Davis**

*Speakers are requested to identify themselves by name and address.*

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**VII. Routine Approvals – Mrs. Davis**

**MOTION**

- A. It is recommended that the Board of School Directors approve the following minutes:
- June 13, 2011 Business Meeting with Committee Reports
  - June 27, 2011 Regular Business Meeting

**MOTION**

- B. It is recommended that the Board of School Directors accept the Treasurer's Report.

**MOTION**

- C. It is recommended that the Board of School Directors approve payment of bills for the months of June and July 2011, as listed in the financial packet.
- 1) General Fund Accounting Check Summary
  - 2) Athletic Fund Accounting Check Summary
  - 3) Food Service Accounting Check Summary
  - 4) Student Activity Accounting Check Summary
  - 5) Capital Project Fund Accounting Check Summary

**VIII. Superintendent's Report – Mr. Krem**

**A. Curriculum and Technology – no items**

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve the following Finance and Facilities items 1-15:

1. Approve request for exoneration from per capita tax for 2011-12 in accordance with Policy 605.
2. Approve Budget Real Property Tax Exemption Certification on Parcel IDs 96-4397-18-40-1599-C73, 96-4397-18-40-1599-C19, and 96-4396-05-17-3553.  
*Background information: We have received notice from the County of Berks that these exemptions have been granted per Department of Military and Veterans Affairs and approved by the Assessment Office for School Real Estate taxes effective July 1, 2011. Exemptions are reviewed every five years by Veteran's Affairs for continued eligibility.*
3. Approve settlement agreement with parents of JSBS student ID 201327.
4. Approve settlement agreement with parents of JSBS student ID 202394.
5. Approve Special Education Placement Agreement with Pottstown School District.

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6. Approve Berks County Joint Purchasing bids for Janitorial & Custodial Supplies:

<u><b>Janitorial Supplies</b></u>		<u><b>Custodial Supplies</b></u>	
Philip Rosenau	489.08	Xpedx	1,571.00
Calico Industries	222.36	Hillyard	14,481.50
M.J. Earl	112.80	Calico	266.36
Clean Image	21.25	Clean Image	3,628.16
Hillyard	570.65	Interboro Packaging	424.50
<u>Pyramid School Products</u>	<u>523.54</u>	Group	
Total	\$1,939.68	M.J Earl	3,975.00
		<u>Pyramid School Products</u>	<u>109.84</u>
		Total	\$24,456.36

7. Approve driver list for 2011-12 with the provision that names may be added or deleted at the discretion of Administration.

Bus #1	Sharon McNamara	Sub	Adam Casner
Bus #2	Richard Behney	Sub	Lynn Lausch
Bus #3	Richard Bare	Sub	Beth Mell
Bus #4	Florance Lanning	Sub	Richard Miller
Bus #5	Joseph Konnick	Sub	Jeffrey Ott
Bus #6	James Gilbert	Sub	Dominic Pezzino
Bus #7	William Jordan	Sub	Robert Troxel
Bus #8	Julio Centeno	Sub	Cory Yost
Bus #9	Donna Aulenbach	Sub	Jeffrey Dohl
Bus #10	Mary Jo Hafer	Sub	David Heim
Van #12	Virginia Lotz	Sub	Karl Koenig
Van #14	Driver to be named		
Bus #20	James Hicks		

8. Approve transportation schedules for 2011-12.  
*Background information: The complete list of transportation schedules is available from the Director of Business Affairs.*
9. Approve Thomas R. Szabo as Interim WHEC Principal effective August 29, 2011 at a rate of \$400 per day.
10. Approve Frey Lutz Corp. for the WHEC HVAC Project in the amount of \$52,900.

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11. Approve Accountability Block Grant for 2011-12 in the amount of \$29,854. This will amend the 2011-12 Budget as follows:

Revenue		
7510 PA Accountability Grant		\$29,854
Expense		
1100-121-000-18-021	Salary	\$27,600
1100-220-000-18-021	Social Sec.	\$ 1,060
<u>1100-230-000-18-021</u>	<u>Retirement</u>	<u>\$ 1,194</u>
		\$29,854

12. Award insurance contracts for 2011-12 to Ohio Casualty, Inc. for a total amount of \$123,739. *Background information: Through the quotation process, Ohio Casualty, Inc. has been selected for the District's Property, Liability, Auto, Boiler, Errors & Omissions, Umbrella, Data Breach and Workman's Compensation insurance for 2011-12.*
13. Approve service agreement with Keppley Behavioral Consulting for 2011-12 at a rate of \$75 per hour for up to 28 hours per month for 11 months. *Background information: The rate is unchanged from last year.*
14. Accept letter of approval from PDE for PlanCon Part G, Project Accounting Based on Bids, for the West Reading Elementary Center. *Background information: Per PDE, this information must be entered into the School Board minutes.*
15. Approve contract with Wilson School District – Extended School Year Services effective June 28, 2011 through August 4, 2011 for a total of \$2,000 for one secondary student ID #203768.

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-7:

1. APPOINTMENTS/TRANSFERS

a. Confidential Staff

- 1) **Charmaine Beck**, transfer to the position of Benefits Coordinator effective August 19, 2011 at a pro-rated salary of \$33,800, replacing Deborah Mould who resigned effective August 18, 2011.

b. Athletic Staff

- 1) **Jennifer Kauffman, Jr.** High School Head Cheerleading Coach for the 2011-2012 School Year, at a stipend of \$\_\_\_\_\_ pending receipt of necessary documentation.

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- 2) **Steven Morganti**, Varsity Girls Volleyball Assistant Coach for the 2011-2012 School Year, at a stipend of \$ \_\_\_\_\_, pending receipt of necessary documentation.
- 3) **Kelly Ferrandino**, Varsity Hockey Head Coach for the 2011-2012 School Year, at a stipend of \$ \_\_\_\_\_, pending confirmation of necessary documentation.
- 4) **Brittany Robinson**, Varsity Hockey Assistant Coach for the 2011-2012 School Year, at a stipend of \$ \_\_\_\_\_, pending confirmation of necessary documentation.

2. LEAVES

a. Support Staff

- 1) **Joseph Ayala**, full-time Custodian at the WREC, FMLA leave effective July 26-29, 2011
- 2) **Lauren Yelinek**, full-time Special Education Instructional Aide, unpaid leave November 14-18, 2011.

3. SUPPORT TEACHERS

Presented for approval are the following Support Teachers for the New Professional Staff for 2011-2012 School Year:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Andrea Landrum	George Peter Beck	Secondary Gifted	\$500
Amy Miller-Cush	Patricia Kane	Elementary Gifted	\$500
Caitlin Gibbs	Jennifer Texter (LTS)	Itinerant Autistic Support	\$500
Mary Reinert	Nicole Wentzel	Secondary Special Education	\$500
Jeannie Reed	Lee Marie Gallagher	Secondary Learning Support	\$500
Melissa Devlin	Emily Duh (LTS)	Secondary English	\$500
Susan Derr	Caitlin Frazer (LTS)	Secondary English	\$500
Elizabeth Tollin	Brittany Robinson (LTS)	First Grade	\$500
Tony Alvarez	Cayla Printz	Secondary Emotional Support	\$500
Jennifer Mangold	Cynthia Watras	Secondary Autistic Learning Support	\$500

4. CO-CURRICULAR ADVISORS (*See Attached*)

5. POLICIES

Second Reading of the following policies:

- 008 Organization Chart
- 221 Dress and Grooming
- 805 Emergency Preparedness
- 909 Municipal Government Relations

6. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST  
(*See attached*)

7. ADDITIONS/DELETIONS TO THE VOLUNTEER LIST (*See attached*)

IX. Old Business – Mrs. Davis

X. New Business – Mrs. Davis

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- Designation of LEAs to represent the school district at IEP meetings.  
 David Krem  
 Julia Vicente  
 Sherri Morett  
 Erin Schwenk  
 Corbett Babb  
 Corey Jones  
 Corbin Stoltzfus  
 Thomas Szabo

**XI. Right to Know Requests – Mrs. Davis**

<b>Right-to-Know</b>					
<b>Cost Analysis</b>					
<b>06/01/11-07/31/11</b>					
<b>Date</b>	<b>Requested by</b>	<b>Description of Request</b>	<b>Personnel</b>	<b>Time</b>	<b>Cost</b>
06/15/11	S. Laigle (ACLU)	Student Registration Information	C. Mason	0.50	\$35.94
06/23/11	H. Jordan (ACLU)	Records relating to law enforcement and security	S. Morett	1.00	\$71.88
06/30/11	D. Pickle	Certified payrolls for new construction masonry	D. Brown	1.00	N/A
07/07/11	Signature Info. Solutions	(1) Tax Certification	S. Fick	0.50	\$9.28
07/21/11	Signature Info. Solutions	(2) Tax Certification	C. Beck	0.50	\$7.19
07/27/11	Signature Info. Solutions	(1) Tax Certification	C. Beck	0.50	\$7.19
					\$131.48

**XII. Hearing from the WAEA**

**XIII. Hearing from AFSCME**

**XIV. Hearing from WAEF**

**XV. Adjournment – Mrs. Davis**